# State of Vermont

Buildings and General Services Office of Purchasing & Contracting 10 Baldwin St Montpelier VT 05633-7501 USA



Vendor ID 0000041408 Vermont Correctional Industries/Vermont 103 South Main Street Waterbury VT 05671-1001 USA

Contract ID		Page
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Contract Dates		Origin
09/01/2010 to 08/3	31/2012	CPŠ
Description:		Contract Maximum
CPS-PRINTED ENVELOPES		\$9,999,999.00
Buyer Name	Buyer Phone	Contract Status
Laraway, Elizabeth	828-4658	Approved

0.01000

0.00

0.00

Phone #: 802/241-1472

Line #	Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
1	9835	NO. 10 REGULAR ENVELOPES PRINTED 24# WHITE WOVE RECYCLED CONTENT 30% PC. PRINTED ONE SIDE BLACK INK. SIDE SEAM CONSTRUCTION.	Т	0.01000	0.00	0.00

#### 500 PER BOX

1M - 4M PRICE: \$27.14/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$22.85//M (INCLUDES DELIVERY)

10M - 19M PRICE: \$21.08/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$19.36/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$18.26/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: \$38.54/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$27.92/M (INCLUDES DELIVERY)

10M - 19M PRICE: \$23.63/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$20.52/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$19.15/M (INCLUDES DELIVERY)

NO. 10 OUTLOOK COMMERCIAL ENVELOPES 24# WHITE WOVE RECYCLED 30% PC NO. 10 WINDOW ENVELOPES PRINTED ONE SIDE BLACK INK. SIDE SEAM CONSTRUCTION. WINDOW PLACEMENT MUST MEET REQUIREMENT FOR USPS "FAST FORWARD" COA PROGRAM. DISTANCE

BETWEEN RIGHT SIDE OF WINDOW AND RIGHT EDGE OF ENVELOPE MUST BE AT LEAST 4 3/4". DISTANCE BETWEEN BOTTOM OF ENVELOPE AND BOTTOM OF WINDOW MUST BE AT LEAST 5/8".

WHITE WOVE RECYCLED

NO. 10 OUTLOOK COMMERCIAL ENVELOPES 24#

### 500 PER BOX

9836

2

1M - 4M PRICE: \$30.46/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$26.17/M (INCLUDES DELIVERY)

10M - 19M PRICE: \$24.40/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$22.55/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$21.31/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: \$41.86/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$31.24/M (INCLUDES DELIVERY)

10M - 19M PRICE: \$26.95/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$23.71/M (INCLUDES DELIVERY)

# State of Vermont

**Buildings and General Services** Office of Purchasing & Contracting 10 Baldwin St Montpelier VT 05633-7501 USA



Vendor ID 0000041408 **Vermont Correctional Industries/Vermont** 103 South Main Street Waterbury VT 05671-1001 **USA** 

Contract ID		Page
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Contract Dates		Origin
09/01/2010 to 08/3	31/2012	CPŠ
Description:		Contract Maximum
CPS-PRINTED ENVELOPES		\$9,999,999.00
Buyer Name	Buyer Phone	Contract Status
Laraway.Elizabeth	828-4658	Approved

	Phone	e #: 802/241-1472				
Line #	Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
(	OVER 40M PRIC	CE: \$22.20/M (INCLUDES DELIVERY)				
3	10447	NO. 10 RIGHT WINDOW ENVELOPE - 24# WHITE WOVE RECYCLED 30% PC. SIDE SEAM CONSTRUCTION	Т	0.01000	0.00	0.00
į	500 PER BOX					
,	1M - 4M PRICE:	\$33.04/M (INCLUDES DELIVERY)				
į	5M - 9M PRICE:	\$28.76/M (INCLUDES DELIVERY)				
,	10M - 19M PRIC	CE: \$26.98/M (INCLUDES DELIVERY)				
2	20M - 40M PRIC	CE: \$25.03/M (INCLUDES DELIVERY)				
(	OVER 40M PRIC	CE: \$23.69/M (INCLUDES DELIVERY)				
2	2 X 0 BLACK PL	LUS 1 PMS INK PRICING:				
,	1M - 4M PRICE:	\$44.45/M (INCLUDES DELIVERY)				
į	5M - 9M PRICE:	\$33.83/M (INCLUDES DELIVERY)				
	10M - 19M PRIC	CE: \$29.53/M (INCLUDES DELIVERY)				
2	20M - 40M PRIC	CE: \$26.19/M (INCLUDES DELIVERY)				
(	OVER 40M PRIC	CE: \$24.58/M (INCLUDES DELIVERY)				
4	9837	NO. 9 REGULAR ENVELOPES PRINTED WHITE WOVE 24# RECYCLED 30% PC. SIDE SEAM CONSTRUCTION. PRINTED ONE SIDE BLACK.	Т	0.01000	0.00	0.00

## 500 PER BOX

1M - 4M PRICE: \$26.85/M (INCLUDES DELIVERY) 5M - 9M PRICE: \$22.56/M (INCLUDES DELIVERY) 10M - 19M PRICE: \$20.79/M (INCLUDES DELIVERY) 20M - 40M PRICE: \$19.08/M (INCLUDES DELIVERY) OVER 40M PRICE: \$17.99/M (INCLUDES DELIVERY) 2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: \$38.26/M (INCLUDES DELIVERY) 5M - 9M PRICE: \$27.63/M (INCLUDES DELIVERY) 10M - 19M PRICE: \$23.34/M (INCLUDES DELIVERY) 20M - 40M PRICE: \$20.25/M (INCLUDES DELIVERY) OVER 40M PRICE: \$18.88/M (INCLUDES DELIVERY)

# State of Vermont

Buildings and General Services Office of Purchasing & Contracting 10 Baldwin St Montpelier VT 05633-7501 USA



Vendor ID 0000041408 Vermont Correctional Industries/Vermont 103 South Main Street Waterbury VT 05671-1001 USA

CONSTRUCTION

Contract ID		Page
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Contract Dates		Origin
09/01/2010 to 08/3	31/2012	CPŠ
Description:		Contract Maximum
CPS-PRINTED ENVELOPES		\$9,999,999.00
Buyer Name	Buyer Phone	Contract Status
Laraway, Elizabeth	828-4658	Approved

Phone #: 802/241-1472

				Unit	Max	Max
Line #	Item ID	Item Desc	UOM	Price	Qty	Amt
5	10448	NO. 9 WINDOW ENVELOPES PRINTED WHITE			0.00	0.00
		WOVE 24# RECYCLED - SIDE SEAM				

500 PER BOX

1M - 4M PRICE: \$53.78/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$49.49/M (INCLUDES DELIVERY)

10M - 19M PRICE: \$47.72/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$44.94/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$42.77/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: \$65.19/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$54.56/M (INCLUDES DELIVERY)

10M - 19M PRICE: \$50.27/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$46.10/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$43.66/M (INCLUDES DELIVERY)

6 9838 COMMERCIAL 6 3/4 REGULAR ENVELOPES 24# T 0.01000 0.00 0.00

WHITE WOVE RECYCLED 30% PC COMMERCIAL 6

3/4 PRINTED ONE SIDE BLACK. SIDE SEAM

CONSTRUCTION.

500 PER BOX

1M - 4M PRICE: \$28.48/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$24.19/M (INCLUDES DELIVERY)

10M - 19M PRICE: \$22.42/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$20.65/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$19.49/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: \$39.88/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$29.26/M (INCLUDES DELIVERY)

10M - 19M PRICE: \$24.96/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$21.81/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$20.38/M (INCLUDES DELIVERY)

# State of Vermont

Buildings and General Services Office of Purchasing & Contracting 10 Baldwin St Montpelier VT 05633-7501 USA



Vendor ID 0000041408 Vermont Correctional Industries/Vermont 103 South Main Street Waterbury VT 05671-1001 USA

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09/01/2010 to 08/3	31/2012	CPŠ
Description:		Contract Maximum
CPS-PRINTED ENVELOPES		\$9,999,999.00
Buyer Name	Buyer Phone	Contract Status
Laraway.Elizabeth	828-4658	Approved

Phone #: 802/241-1472

				Unit	Max	Max
Line	# Item ID	Item Desc	UOM	Price	Qty	Amt
7	9839	COMMERCIAL ENVELOPES 6 3/4 OUTLOOK WHITE	T	0.01000	0.00	0.00
		WOVE 24# RECYCLED 30% PC. SIDE SEAM				
		CONSTRUCTION. PRINTED ONE SIDE BLACK.				

### 500 PER BOX

1M - 4M PRICE: \$30.75/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$26.46/M (INCLUDES DELIVERY)

10M - 19M PRICE: \$24.69/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$22.83/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$21.58/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: \$42.15/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$31.53/M (INCLUDES DELIVERY)

10M - 19M PRICE: \$27.24/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$23.99/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$22.47/M (INCLUDES DELIVERY)

8 9840 NO. 10 WINDOW (NON-COMPLIANT) ENVELOPES T 0.01000 0.00 0.00

24# WHITE WOVE RECYCLED 30% PC. SIDE SEAM CONSTRUCTION. PRINTED ONE SIDE BLACK INK. WINDOW SIZE: 1 1/8" X 3 1/2". WINDOW POSITION: 7/8" FROM LEFT EDGE AND

1/2" FROM BOTTOM EDGE.

## 500 PER BOX

1M - 4M PRICE: \$30.75/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$26.46/M (INCLUDES DELIVERY)

10M - 19M PRICE: \$24.69/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$22.83/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$21.58/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: \$42.15/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$31.53/M (INCLUDES DELIVERY)

10M - 19M PRICE: \$27.24/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$23.99/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$22.47/M (INCLUDES DELIVERY)

# State of Vermont

Buildings and General Services Office of Purchasing & Contracting 10 Baldwin St Montpelier VT 05633-7501 USA



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09/01/2010 to 08/3	31/2012	CPŠ
Description:		Contract Maximum
CPS-PRINTED ENVELOPES		\$9,999,999.00
Buyer Name	Buyer Phone	Contract Status
Laraway, Elizabeth	828-4658	Approved

Phone #: 802/241-1472

					Unit	Max	Max
Li	ine#	Item ID	Item Desc	UOM	Price	Qty	Amt
9		10449	NO. 12 COMMERCIAL ENVELOPE 24# WHITE	Т	0.01000	0.00	0.00
			WOVE RECYCLED 30% PC SIDE SEAM				
			CONSTRUCTION 11 X 4-3/4				

500 PER BOX

1M - 4M PRICE: \$82.96/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$78.67/M (INCLUDES DELIVERY)

10M - 19M PRICE: \$76.90/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$72.95/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$69.91/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: \$94.36/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$83.74/M (INCLUDES DELIVERY)

10M - 19M PRICE: \$79.45/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$74.11/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$70.50/M (INCLUDES DELIVERY)

10 10405 #7 WINDOW ENVELOPE T 0.01000 0.00 0.00

CORNER CARD: BLACK INK ONLY

SIZE: 6X9-1/2 WITH THE POLY WINDOW UP 2-7/16 FROM BOTTOM AND IN 1/2" FROM LEFT

WINDOW: CLEAR POLY WINDOW IS REQUIRED. 11/16 X 3-1/2

WEIGHT: 24# WHITE WOVEN 30% POST CONSUMER CONTENT PRINTMASTER ENVELOPE

COMMERCIAL ANGLED FLAP. ANGLE DEPTH 1-5/8

THE THROAT ANGLE MUST BE BETWEEN 10° MIN. AND 12° MAX. THE THROAT

DEPTH MUST BE BETWEEN 10MM AND 15MM

NO SECURITY INSIDE PRINT IS NEEDED

MUST WORK WITH MAILING MACHINE NEOPOST DS 100/140.

COMMERCIAL STYLE ENVELOPES NOT SIDE SEAMED. IT SHOULD HAVE INTERNAL DIAGONAL SEAMS.

500 PER BOX

1M - 4M PRICE: \$34.44/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$30.15/M (INCLUDES DELIVERY)

10M - 19M PRICE: \$28.37/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$26.37/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$24.97/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: \$45.84/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$35.22/M (INCLUDES DELIVERY)

State of Vermont
Buildings and General Services
Office of Purchasing & Contracting 10 Baldwin St Montpelier VT 05633-7501 USA



Vendor ID 0000041408 Vermont Correctional Industries/Vermont 103 South Main Street Waterbury VT 05671-1001 USA

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Contract Dates		Origin
09/01/2010 to 08/3	31/2012	CPŠ
Description:		Contract Maximum
CPS-PRINTED EN	VELOPES	\$9,999,999.00
Buyer Name	Buyer Phone	Contract Status
Laraway, Elizabeth	828-4658	Approved

Phone	#:	802/	/241-	1472
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	Pho	ne #: 802/241-1472		l lm!+	Morr	R4
Line	# Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
	10M - 19M PR	ICE: \$30.92/M (INCLUDES DELIVERY)				
	20M - 40M PR	ICE: \$27.53/M (INCLUDES DELIVERY)				
	OVER 40M PF	RICE: \$25.86/M (INCLUDES DELIVERY)				
11	10450	MAILING ENVELOPE - 10 X 13 WHITE WOVE RECYCLED	Т	0.01000	0.00	0.00
	500 PER BOX					
	1M - 4M PRIC	E: \$110.99/M (INCLUDES DELIVERY)				
	5M - 9M PRIC	E: \$106.70/M (INCLUDES DELIVERY)				
	10M - 19M PR	ICE: \$104.93/M (INCLUDES DELIVERY)				
	20M - 40M PR	ICE: \$99.86/M (INCLUDES DELIVERY)				
	OVER 40M PF	RICE: \$95.40/M (INCLUDES DELIVERY)				
	2 X 0 BLACK I	PLUS 1 PMS INK PRICING:				
	1M - 4M PRIC	E: \$122.40/M (INCLUDES DELIVERY)				
	5M - 9M PRIC	E: \$111.77/M (INCLUDES DELIVERY)				
	10M - 19M PR	ICE: \$107.48/M (INCLUDES DELIVERY)				
	20M - 40M PR	ICE: \$101.03/M (INCLUDES DELIVERY)				
	OVER 40M PR	RICE: \$96.29/M (INCLUDES DELIVERY				
12	10451	6 X 9 BOOKLET ENVELOPE WITH WINDOW - 24# WHITE WOVE RECYCLED. WINDOW SIZE 1-5/8 X 3-7/8. POSITION 4-3/8 FROM LEFT SIDE OF ENVELOP - 7/8 FROM BOTTOM OF ENVELOPE			0.00	0.00
	500 PER BOX					
	1M - 4M PRIC	E: \$34.03/M (INCLUDES DELIVERY)				
	5M - 9M PRIC	E: \$29.74/M (INCLUDES DELIVERY)				
	10M - 19M PR	ICE: \$27.97/M (INCLUDES DELIVERY)				
	20M - 40M PR	ICE: \$25.98/M (INCLUDES DELIVERY)				
	OVER 40M PF	RICE: \$24.60/M (INCLUDES DELIVERY)				
	2 X 0 BLACK	PLUS 1 PMS INK PRICING:				
	1M - 4M PRIC	E: \$45.43/M (INCLUDES DELIVERY)				
	5M - 9M PRIC	E: \$34.81/M (INCLUDES DELIVERY)				
	10M - 19M PR	ICE: \$30.52/M (INCLUDES DELIVERY)				
	20M - 40M PR	ICE: \$27.14/M (INCLUDES DELIVERY)				

# State of Vermont

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Vendor ID 0000041408 Vermont Correctional Industries/Vermont 103 South Main Street Waterbury VT 05671-1001 USA

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09/01/2010 to 08/3	31/2012	CPŠ
Description:		Contract Maximum
CPS-PRINTED ENV	/ELOPES	\$9,999,999.00
Buyer Name	Buyer Phone	Contract Status
Laraway, Elizabeth	828-4658	Approved

Phone #: 802/241-1472

Line	# Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
	OVER 40M PRIC	E: \$25.49/M (INCLUDES DELIVERY)				
13	10442	#6 COMMERCIAL ENVELOPES -CORNER CARD: BLACK INK ONLY SIZE: 6X9-1/2 WEIGHT: 24# WHITE WOVEN 30% POST CONSUMER CONTENT	Т	0.01000	0.00	0.00

COMMERCIAL ANGLED FLAP. ANGLE DEPTH 1-5/8 THE THROAT ANGLE MUST BE BETWEEN 10° MIN. AND 12° MAX. THE THROAT DEPTH MUST BE BETWEEN 10MM AND 15MM. 6 X 91/2 INCHES WITH 11/16 INCH X 3 1/2 INCH CORNER CARD (RETURN ADDRESS AND GRAPHIC SYMBOL) AND INDICIA PRINTED.

1M - 4M PRICE: \$31.22/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$26.93/M INCLUDES DELIVERY)

10M - 19M PRICE: \$25.16/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$23.28/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$22.01/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: \$42.63/M INCLUDES DELIVERY)

5M - 9M PRICE: \$32.00/M INCLUDES DELIVERY)

10M - 19M PRICE: \$27.71/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$24.44/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$22.90/M (INCLUDES DELIVERY)

14 ADDITIONAL INKS, TYPESETTING, BARCODING EA 0.01000 0.00 0.00

INK ON SECOND SIDE ADDITIONAL

1M - 4M PRICE: \$42.00 5M - 9M PRICE: \$51.00 10M - 19M PRICE: \$59.00 20M - 40M PRICE: \$98.00

TYPESETTING: \$15.00 PER ORDER BAR CODING: \$15.00 PER ORDER

PMS INK OR ADDITIONAL 1 PMS INK: \$32.50 PER ORDER

## State of Vermont

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Vendor ID 0000041408 Vermont Correctional Industries/Vermont 103 South Main Street Waterbury VT 05671-1001 USA

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09/01/2010 to 08/3	31/2012	CPŠ
Description:	Contract Maximum	
CPS-PRINTED EN	VELOPES	\$9,999,999.00
Buyer Name	Buyer Phone	Contract Status
Laraway, Elizabeth	828-4658	Approved

Phone #: 802/241-1472

				Unit	Max	Max
Line #	Item ID	Item Desc	UOM	Price	Qty	Amt
15	10452	BOOKLET ENVELOPE 6 x.9.5 - 24# WHITE			0.00	0.00
		WOVE RECYCLED NO WINDOW				

1M - 4M PRICE: \$31.22/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$26.93/M (INCLUDES DELIVERY)

10M - 19M PRICE: \$25.16/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$23.28/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$22.01/M (INCLUDES DELIVERY)

2 X 0 BLACK PLUS 1 PMS INK PRICING:

1M - 4M PRICE: \$42.63/M (INCLUDES DELIVERY)

5M - 9M PRICE: \$32.00/M (INCLUDES DELIVERY)

10M - 19M PRICE: \$27.71/M (INCLUDES DELIVERY)

20M - 40M PRICE: \$24.44/M (INCLUDES DELIVERY)

OVER 40M PRICE: \$22.90/M (INCLUDES DELIVERY)

## CONTRACT TERMS AND ADDITIONAL INFORMATION

THIS CONTRACT IS ISSUED IN ACCORDANCE WITH THE STATE OF VERMONT RFP FOR PRINTED ENVELOPES ISSUED MAY 17, 2010 AND VENDOR'S RESPONSE DATED JUNE 29, 2010.

STATE OF VERMONT ATTACHMENT C: STANDARD STATE CONTRACT PROVISIONS DATED JANUARY 8, 2009 AND ATTACHMENT D: COMMODITY PURCHASES TERMS AND CONDITIONS DATED DECEMBER 8, 2008 ARE ATTACHED AND INCORPORATED AS PART OF THIS ORDER.

SCOPE OF CONTRACT: PROVIDE PRINTED ENVELOPES FOR THE STATE OF VERMONT TO ITS AGENCIES AND DIVISIONS ON AN AS NEEDED BASIS.

CONTRACT PERIOD: THIS CONTRACT IS WRITTEN FOR A PERIOD OF TWENTY-FOUR (24) MONTHS WITH THE OPTION TO RENEW FOR TWO (2) ADDITIONAL TWELVE MONTH PERIODS UPON MUTUTAL AGREEMENT OF BOTH PARTIES.

TERMS: NET 30 DAYS

QUANTITY: THE ANNUAL VALUE AND QUANTITIES ARE ESTIMATED ONLY BASED ON PRIOR USAGE; ACTUAL PURCHASES MAY BE HIGHER OR LOWER DEPENDING ON THE STATE'S NEEDS.

DELIVERY: LIABILITY FOR PRODUCT DELIVERY REMAINS WITH THE CONTRACTOR UNTIL THE PRODUCT IS PROPERLY DELIVERED AND SIGNED FOR IN ACCORDANCE WITH THE OFFICE OF PURCHASING & CONTRACTING TERMS AND CONDITIONS. SHIPMENTS SHALL BE SECURELY AND PROPERLY PACKED, ACCORDING TO ACCEPTED COMMERCIAL PRACTICES, WITHOUT EXTRA CHARGE FOR PACKING CASES OR OTHER CONTAINERS. SUCH CONTAINERS WILL REMAIN THE PROPERTY OF THE STATE UNLESS OTHERWISE STATED. DELIVERED GOODS THAT DO NOT CONFORM TO THE SPECIFICATIONS OR ARE NOT IN GOOD CONDITION UPON RECEIPT SHALL BE REPLACED PROMPTLY BY THE CONTRACTOR.

DELIVERY: PRICES ARE TO INCLUDE INSIDE DELIVERY TO ALL LOCATIONS. ORDERING ENTITIES WILL BE ALL AGENCIES OF STATE GOVERNMENT THROUGHOUT VERMONT.

DELIVERY IS REQUIRED AFTER PROOF APPROVAL WITHIN 5 BUSINESS DAYS FOR ORDERS OF ENVELOPES 5,000 OR LESS AND WITHIN 8 BUSINESS DAYS FOR ORDERS OF ENVELOPES OVER 5,000. VENDOR(S) WHO FAIL TO DELIVER WITHIN THIS TIME FRAME SHALL FORFEIT 1/2% OF TOTAL INVOICE PRICE.

PRICING: ALL PRICING IS TO INCLUDE F.O.B. DELIVERY TO THE ORDERING FACILITY. NO REQUEST FOR EXTRA DELIVERY

## State of Vermont

Buildings and General Services Office of Purchasing & Contracting 10 Baldwin St Montpelier VT 05633-7501 USA



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09/01/2010 to 08/3	31/2012	CPŠ	
Description:		Contract Maximum	
CPS-PRINTED ENV	VELOPES	\$9,999,999.00	
Buyer Name	Buyer Phone	Contract Status	
Larawav.Elizabeth	828-4658	Approved	

Phone #: 802/241-1472

			Unit	Max	Max
Line # Item ID	Item Desc	UOM	Price	Qty	Amt
COST WILL BE HONORED	. PRICING IS TO BE FOR ENVELOPES AND PRINTING ONL	Y. A TYPESE	TTING CHARGE	MAY BE APPLIED	
FOR INITIAL ORDERS AND	O SURSEOUENT TEXT CHANGES				

ALL PRICING WILL REMAIN FIRM FOR THE FIRST TWELVE MONTHS OF THE CONTRACT. ONCE THE FIRST TWELVE MONTHS OF THE CONTRACT HAS PASSED, THE CONTRACTOR MAY REQUEST A CONSIDERATION OF PRICE CHANGE (INCREASE), WHICH WILL BE SUBJECT TO REVIEW BY THE OFFICE OF PURCHASING AND CONTRACTING. THE OFFICE OF PURCHASING AND CONTRACTING RESERVES THE RIGHT TO REJECT ANY PRICE INCREASE DEEMED TO BE EXCESSIVE. DECREASES TO BE OFFERED IMMEDIATELY AS THEY BECOME AVAILABLE. VENDOR MUST NOTIFY THE OFFICE OF PURCHASING AND CONTRACTING OF ANY DECREASES IN DECR

QUALITY: ALL PRODUCTS PROVIDED UNDER THESE AGREEMENTS WILL BE NEW AND UNUSED, UNLESS OTHERWISE STATED. FACTORY SECONDS OR REMANUFACTURED PRODUCTS WILL NOT BE ACCEPTED UNLESS SPECIFICALLY REQUESTED BY THE PURCHASING AGENCY. ALL PRODUCTS PROVIDED BY THE CONTRACTOR MUST MEET ALL FEDERAL, STATE, AND LOCAL STANDARDS FOR QUALITY AND SAFETY REQUIREMENTS. PRODUCTS NOT MEETING THESE STANDARDS WILL BE DEEMED UNACCEPTABLE AND RETURNED TO THE CONTRACTOR FOR CREDIT AT NO CHARGE TO THE STATE.

PRINTING: PRINTING MUST BE OF THE HIGHEST QUALITY WITH NO ERRORS, SMUDGES, SMEARS OR FADED AREAS. AGENCIES RESERVE THE RIGHT TO REJECT WITHOUT CHARGE ANY ENVELOPE THAT CONTAINS ERRORS (PROVIDED PROOF WAS ACCURATE), SMUDGES, AND SMEARS OR FADED AREAS. VENDOR WILL PROVIDE REPLACEMENT ENVELOPES IMMEDIATELY WITHOUT ADDITIONAL CHARGES. VENDOR WILL NOT BE HELD LIABLE IF THE AGENCY APPROVED PROOF CONTAINED ERRORS.

STATE OF VERMONT BRANDS STANDARDS AND STYLE GUIDE: ALL VENDORS AND AGENCIES WILL ADHERE TO THE POLICIES SET FORTH FOR PRINTING. THIS GUIDE CAN BE LOCATED ON THE FOLLOWING WEBSITE: HTTP://CMO.VERMONT.GOV/POLICIES-STANDARDS

PROOFS: PROOFS ARE REQUIRED PRIOR TO PRINTING OR FOR REPRINTS. PROVIDE PROOFS TO THE ORDERING AGENCY. THERE WILL BE NO CHARGE FOR PROOFS. PRINTING IS TO BEGIN AFTER PROOF APPROVAL IS RECEIVED. DATE OF DELIVERY STARTS FROM DATE PROOF APPROVAL IS RECEIVED.

METHOD OF ORDERING: PURCHASE ORDERS MUST BE USED TO ORDER ITEMS AVAILABLE UNDER THIS CONTRACT. IF VERBAL ORDERS ARE GIVEN A CONFIRMING PURCHASE ORDER MUST BE ISSUED.

INVOICING: ALL INVOICES ARE TO BE RENDERED BY THE CONTRACTOR ON THE VENDOR'S STANDARD BILLHEAD AND FORWARDED DIRECTLY TO THE INSTITUTION OR AGENCY ORDERING MATERIALS OR SERVICES AND SHALL SPECIFY THE ADDRESS TO WHICH PAYMENTS WILL BE SENT.

CANCELLATION: THE STATE SPECIFICALLY RESERVES THE RIGHT TO CANCEL THE CONTRACT, OR ANY PORTION THEREOF, IF, IN THE OPINION OF ITS COMMISSIONER OF BUILDINGS AND GENERAL SERVICES, THE SERVICES OR MATERIALS SUPPLIED BY THE CONTRACTOR ARE NOT SATISFACTORY OR ARE NOT CONSISTENT WITH THE TERMS OF THE CONTRACT

DEFAULT: IN CASE OF DEFAULT OF THE CONTRACTOR, THE STATE MAY PROCURE THE MATERIALS OR SUPPLIES FROM OTHER SOURCES AND HOLD THE CONTRACTOR RESPONSIBLE FOR ANY EXCESS COST OCCASIONED THEREBY, PROVIDED, THAT IF PUBLIC NECESSITY REQUIRES THE USE OF MATERIALS OR SUPPLIES NOT CONFORMING TO THE SPECIFICATIONS THEY MAY BE ACCEPTED AND PAYMENT THEREFORE SHALL BE MADE AT A PROPER REDUCTION IN PRICE.

REPORTING REQUIREMENTS: CONTRACTORS WILL BE REQUIRED TO SUBMIT QUARTERLY PRODUCT SALES REPORT TO THE PURCHASING AGENT PURSUANT TO THE SCHEDULE IN PARAGRAPH 3.13. EACH REPORT MUST CONTAIN THE FOLLOWING INFORMATION: CONTRACT NUMBER; USING DEPARTMENT'S ADDRESS, CONTACT NAME, AND TELEPHONE NUMBER; PRODUCT ORDERED; QUANTITY ORDERED; AND PRICE CHARGED, WITH TOTALS FOR EACH PRODUCT FOR EACH REPORTING PERIOD. WE RESERVE THE RIGHT TO REQUEST ADDITIONAL INFORMATION OR TO MODIFY THE REPORTING PERIODS.

THE CONTRACTOR MUST COMPLETE THE REPORTING REQUIREMENTS OUTLINED IN THE RFP AND IN THIS CONTRACT. A FAILURE BY THE CONTRACTOR TO COMPLETE THEIR QUARTERLY REPORTING ON TIME IN TWO CONSECUTIVE QUARTERS WILL RESULT IN A CONTRACT REVIEW WITH POTENTIAL CONSEQUENCES AS SEVERE AS TERMINATION.

REPORTING PERIODS: QUARTERLY REPORTS MUST BE SUBMITTED IN ACCORDANCE WITH THE FOLLOWING SCHEDULE:

REPORTING PERIOD: JANUARY 1 TO MARCH 31 - REPORT DUE APRIL 15 REPORTING PERIOD: APRIL 1, TO JUNE 30 - REPORT DUE JULY 15

## State of Vermont

Buildings and General Services Office of Purchasing & Contracting 10 Baldwin St Montpelier VT 05633-7501 USA



Vendor ID 0000041408 Vermont Correctional Industries/Vermont 103 South Main Street Waterbury VT 05671-1001 USA

Contract ID		Page	
000000000000000000000000000000000000000	0000017990	10 of	11
Contract Dates		Origin	
09/01/2010 to 08/3	31/2012	CPŠ	
Description:		Contract Maximum	
CPS-PRINTED EN	VELOPES	\$9,999,999.00	
Buyer Name	Buyer Phone	Contract Status	
Laraway, Elizabeth	828-4658	Approved	

Phone #: 802/241-1472

			Unit	Max	Max
Line # Item ID	Item Desc	UOM	Price	Qty	Amt

REPORTING PERIOD: JULY 1 TO SEPTEMBER 30 - REPORT DUE OCTOBER 15 REPORTING PERIOD: OCTOBER 1 TO DECEMBER 31 - REPORT DUE JANUARY 15

CONTRACT TERMS: THIS CONTRACT WILL BE SUBJECT TO REVIEW THROUGHOUT ITS TERM. THE STATE WILL CONSIDER CANCELLATION UPON DISCOVERY THAT A VENDOR IS IN VIOLATION OF ANY PORTION OF THE AGREEMENT, INCLUDING AN INABILITY BY THE VENDOR TO PROVIDE THE PRODUCTS, SUPPORT, AND/OR SERVICE OFFERED IN THEIR RESPONSE.

VERMONT STATE COLLEGES: THIS CONTRACT IS ALSO AVAILABLE FOR USE BY THE UNIVERSITY OF VERMONT AND THE VERMONT STATE COLLEGES INC., A SEPARATE CORPORATION, HAVING UNDER ITS JURISDICTION CASTLETON STATE COLLEGE, JOHNSON STATE COLLEGE, LYNDON STATE COLLEGE, COMMUNITY COLLEGE OF VERMONT, AND THE VERMONT TECHNICAL COLLEGE.

TOWNS AND SCHOOLS OF THE STATE OF VERMONT: AT THE BIDDER'S ELECTION POLITICAL SUBDIVISIONS AND INDEPENDENT COLLEGES OF THE STATE MAY PARTICIPATE IN STATE CONTRACTS AT THE SAME PRICES, TERMS AND CONDITIONS. ITEMS FURNISHED TO POLITICAL SUBDIVISIONS AND INDEPENDENT COLLEGES WILL BE BILLED DIRECTLY TO AND PAID FOR BY THE POLITICAL SUBDIVISIONS OR INDEPENDENT COLLEGES AND NEITHER THE STATE NOR ITS COMMISSIONER OF BUILDINGS AND GENERAL SERVICES PERSONALLY OR OFFICIALLY ASSUMES ANY RESPONSIBILITY FOR THESE PAYMENTS.

AGENCIES & DEPARTMENTS ARE REQUESTED TO ADVISE THE PURCHASING AGENT AT ONCE OF THE FAILURE ON THE PART OF THE CONTRACTOR TO FULFILL ANY OF THE TERMS OR CONDITIONS OF THIS CONTRACT.

PLEASE REFER TO THE ASSIGNED CONTRACT NUMBER/PURCHASE ORDER # ON ALL CORRESPONDENCE, DELIVERY DOCUMENTS AND INVOICES.

BIDS MUST BE BASED ON THE PAPER STOCK(S) STATED IN SPECIFICATIONS.

DELIVERY: ALL COMPLETED WORK MUST BE DELIVERED IN GOOD ORDER TO THE DESIGNATED LOCATION(S) AND AT THE CONTRACTOR'S EXPENSE.

DELIVERY TERMS SHALL BE FOB DESTINATION, FREIGHT PREPAID. IT IS AGREED BY THE PARTIES HERETO THAT DELIVERY BY THE CONTRACTOR TO THE COMMON CARRIER DOES NOT CONSTITUTE DELIVERY TO THE STATE. ANY CLAIM FOR LOSS OR DAMAGE SHALL BE BETWEEN THE CONTRACTOR AND THE CARRIER(S).

ALL WORK SHALL BE PERFORMED BY THE CONTRACTOR IN ACCORDANCE WITH THE SPECIFICATIONS IN A THOROUGHLY FIRST-CLASS MANNER AND MUST BE SATISFACTORY TO THE AGENCY. PRESSWORK SHALL BE FIRST GRADE, PRODUCING A CLEAR, SHARP IMPRESSION.

IN ORDER TO AVOID UNNECESSARY CHANGES IN COMPOSITION AND PRESSWORK, THE AGENCY'S REPRESENTATIVE SHALL PROVIDE THE CONTRACTOR WITH DIRECTIONS.

ALL COST FOR THE MOVEMENT OF PROOFS AND/OR COPY SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.

IF THE AGENCY'S COMPLETE COPY, ARTWORK, ETC. ARE NOT READY FOR THE CONTRACTOR ON THE DATE LISTED IN THE SPECIFICATIONS, THE DELIVERY DATE MAY HAVE TO BE EXTENDED.

ALL PRINTED MATTER MUST BE SECURELY WRAPPED IN PAPER OR OTHER MATERIAL OF ADEQUATE STRENGTH TO PROTECT THE CONTENTS FROM DAMAGE, AND THE PACKAGES SHALL BE SUFFICIENTLY TIGHT TO KEEP OUT DUST. PACKAGES OR CONTAINERS SHALL BE APPROXIMATELY UNIFORM IN SIZE AND CONVENIENT FOR HANDLING AND SHALL CONTAIN EQUAL NUMBERS OF COPIES, WHEN APPLICABLE. EACH PACKAGE MUST BE MARKED WITH A DESCRIPTION OF THE PRINTED MATERIALS, QUANTITY, AND NAME OF THE DEPARTMENT ORDERING THE WORK, AND PRINTING ORDER NUMBER. THE QUANTITIES STATED IN THE LABELS MUST COINCIDE WITH THE QUANTITIES IN THE PACKAGES. IF ANY JOB IS REJECTED BECAUSE OF ERROR ATTRIBUTABLE TO THE CONTRACTOR, THE CONTRACTOR SHALL PROMPTLY REPRINT THE JOB WITHOUT ANY ADDITIONAL CHARGES TO THE AGENCY.

ALL DISPUTES OR PROBLEMS BETWEEN THE AGENCY AND CONTRACTOR THAT CANNOT BE SETTLED AT THE AGENCY LEVEL SHALL BE

REFERRED TO THE OFFICE OF PURCHASING AND CONTRACTING.

THE DIVISION OR AGENCY REPRESENTATIVE SHALL BE PERMITTED, BY APPOINTMENT, TO VISIT THE CONTRACTOR'S PLANT DURING THE TIME THE JOB IS BEING PRINTED.

## State of Vermont

Buildings and General Services Office of Purchasing & Contracting 10 Baldwin St Montpelier VT 05633-7501 USA



Vendor ID 0000041408 Vermont Correctional Industries/Vermont 103 South Main Street Waterbury VT 05671-1001

Contract ID	Page	
000000000000000000000000000000000000000	0000017990	11 of 11
Contract Dates		Origin
09/01/2010 to 08/3	CPŠ	
Description:		Contract Maximum
CPS-PRINTED EN	<b>VELOPES</b>	\$9,999,999.00
Buyer Name	Buyer Phone	Contract Status
Laraway,Elizabeth	828-4658	Approved

Phone #: 802/241-1472

Unit Max Max Line # Item ID HOM Price **Item Desc** Qty Amt PREPARATORY MATERIALS: THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE SAFEKEEPING OF ALL MATERIALS, SUCH AS, BUT NOT LIMITED TO, SEPARATIONS AND NEGATIVES THAT ARE USED IN A CONTRACT. THE CONTRACTOR SHALL BE HELD AS THE INSURER OF THE SAME AND SAVE AND KEEP HARMLESS THE STATE FROM ALL DAMAGES OR LOSS BY FIRE OR OTHERWISE. IF ANY SUCH MATERIALS ARE DAMAGED OR LOST, THEY SHALL BE REPLACED BY THE CONTRACTOR AT NO COST TO THE STATE. ALL MATERIALS USED IN A CONTRACT ARE THE PROPERTY OF THE STATE, AND THE CONTRACTOR MUST KEEP THESE MATERIALS ON FILE FOR A PERIOD OF 2 YEARS. THE CONTRACTOR MUST NOTIFY THE AGENCY BEFORE DESTROYING THE MATERIAL. THE OFFICE OF PURCHASING AND CONTRACTING OR AGENCY MAY REQUEST THAT THESE MATERIALS BE RETURNED WHEN THE CONTRACT IS COMPLETED AND MAY WITHHOLD PAYMENT UNTIL SUCH TIME AS THE MATERIALS ARE RETURNED.

WHEN EQUIPMENT THAT FORMS ARE RUN ON IS LISTED ON THE FORM SPECIFICATION, BY SUBMISSION OF A BID, THE BIDDER IS GUARANTEEING THAT THE ITEMS BID WILL RUN ON THE EQUIPMENT LISTED.

DAYS MEANING WORKING DAYS.

UNLESS OTHERWISE STATED, THE STATE WILL ACCEPT OVERRUNS OF 10% FOR JOBS UP TO 50,000 AND 5% FOR JOBS OF MORE THAN 50,000 UNLESS OTHERWISE SPECIFIED.

REVISED JULY 1, 2008

VERMONT CORRECTIONAL INDUSTRIES CONTACT INFORMATION:

GERALD SCHARTNER VCI PROGRAM CHIEF 802-334-8995

ORDERS MAY BE PLACED ON LINE AT http://www.vowp.com/

IF YOU HAVE ANY QUESTIONS REGARDING THIS DOCUMENT PLEASE CONTACT: BETSY LARAWAY PURCHASING AGENT 802-828-4658 FAX # 802-828-2222 betsy.laraway@state.vt.us

## WE THE UNDERSIGNED PARTIES AGREE TO BE BOUND BY THIS CONTRACT

By the STATE of VERMONT	By the CONTRACTOR
Date:	Date:
Signature:	Signature:
Name:	Name:
Title:	Title:
Email:	Email: